



CLAY COUNTY DISTRICT SCHOOLS

PROPERTY CONTROL OFFICE
814 Walnut Street
Green Cove Springs, Florida 32043

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David Owens
Superintendent of Schools

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Carol Studdard
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District 3
Charles Fields
District 4
Lisa Graham
District 5

TO: Phil Hans, Property Coordinator
FROM: Susan Heaps, Speech/Language/Hearing Impaired Specialist
RE: Trade-In of Solaris Transmitters and Receivers (FM systems)
DATE: October 10, 2007

I have six Solaris systems that are old and need to be replaced by newer systems. I have negotiated a trade in on new equipment with Phonak. Listed are the details for your approval:

Trade-in:

Solaris Model PE571T Solaris Model PE571R

1. Property Number 77144
Serial Number 02 010685 (transmitter) 01 055907 (receiver)
2. Property Number 77111
Serial Number 01 045378 (transmitter) 01 048312 (receiver)
3. Property Number 77142
Serial Number 02 010683 (transmitter) 01 055905 (receiver)
4. Property Number 77149
Serial Number 01 055584 (transmitter) 01 053105 (receiver)
5. Property Number 77148
Serial Number 02 010689 (transmitter) 01 045241 (receiver)
6. Property Number 77713
Serial Number 02 025974 (transmitter) 02 027649 (receiver)

Allowance of Trade-In: \$600.00
Reason for Trade-In: Outdated

Item (s) To Be Purchased:

- a. (3) TX7 EasyLink Multi Channel lavalier style transmitters & 3 MicroEar Multi Channel FM Receivers
- b. Vendor: Phonak
- c. Cost: \$2,497.99 (including shipping and trade-in)
- d. Method of Payment: Purchase order

Date: October 11, 2007
To: Philip Hans, CCSB Property Manager
Cc: Dr. McDonald
From: Doc Gillespie, Wilkinson Jr. High Property Manager
RE: Copier trade-In

Mr. Hans, the following information is submitted on the copier that we want to trade for a new one

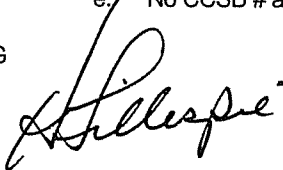
Equipment to be traded:

COPIER #1
a. Ricoh Aficio Copier 650
b. CCSB # 00068960
c. Ser. # A790-9510250
d. \$8565.00
e. 04/13/2000
f. first 50k copies free for trade in
g. equipment is just worn out.

Equipment to be purchased:

- a. Ricoh Aficio 2075S/P Digital Copier
- b. Copyfax
- c. \$4860.00
- d. School Board Budgeted Account . 0100/5100/0360/0371/0000
- e. No CCSB # at this time due to lease

HEG/HEG



10/10/2007